

**Albion District Library Board of Trustees**  
**Naomi Lane Room, Albion District Library**  
**January 23, 2020**

Trustees Present: Gilg, Arndts, Seidl, Brown, Rafaill, Grant, Koehn

Trustees Absent: None

Ex-officio: Director Stanczak                      Absent, Teresa Pienta sitting in for Cindy

Public Present: Bill Gatz, Stacy Gatz from Friends of ADL

Meeting called to order by President Gilg at 6:03 PM

The Board of Trustees welcomed new board member Lori Rene Koehn.

**Public Comment**

Comments from Stacy Gatz of Friends of Albion Library updated board as to the “Non Ball” fundraiser to be held on April 31. Also fund raising is being done to upgrade/replace furniture in the children's room.

**Approval of Agenda**

1. Amendments to agenda: None. Motion to approve agenda by Rafaill, second by Brown.

All voice vote Aye. Motion Carried.

**Consent Agenda**

2. No changes to Consent Agenda. Correction on spelling, and typo noted by Rafaill. Motion to approve Consent Agenda by Seidl, second by Arndts. All voice vote Aye. Motion Carried.

**Discussion – New Business**

**Annual Meeting, Seating New Board**

No new nominations for Library Board President. Special Ballot for Carolyn Gilg to serve third term as President. Motion made by Rafaill, Second by Brown. Voice vote, all say aye.

No new nominations for Vice President. Special Ballot for Kim Arndts to serve third term as Vice President. Motion made by Grant, Second by Brown. Voice vote, all say aye.

No new nominations for Treasurer. Special Ballot for James Seidl to serve fourth term as Treasurer. Motion made by Grant, Second by Brown. Voice vote, all say aye.

Nomination of LoriRene for Secretary by James Seidl. LoriRene accepted the nomination. Motion to confirm by Seidl, Second by Grant. Voice vote, all say aye.

The 2020 board is now seated on January 23, 2020 at 6:26 PM

Carolyn Gilg - President

Kim Arndts - Vice President

LoriRene Koehn - Secretary

**Albion District Library Board of Trustees**  
**Naomi Lane Room, Albion District Library**  
**January 23, 2020**

James Seidl - Treasurer

2020 Meeting dates set as every 4th Thursday of the month at 6 PM with the exception of November which will be on the 19th, and December on the 17th at 6 PM.

**Old Business**

3. Committee Reports: None at this sitting.

Appointment of committee chairs and members

- Facilities: Gilg (chair), Seidl, Rafail
- Finance: Seidl (chair), Rafail, Kitty Brautigam (public)
- Personel: Arndts (chair), Gilg, Brown
- Policy: Grant (chair), Koehn, Tamara Crupi (public), Gloria Fisher (public)

4. Financial Statement Review: Reports reviewed by James Seidl.

Balance Sheet: No change. Proposed Board discussion of creating reserve funds for building maintenance and technology. Proposed policy included in the Board packet (see New Business).

Profit & Loss: No major changes.

Check Detail Report: Nothing outstanding.

Motion to accept financial statement review by Rafail, second by Arndts. Roll call vote: Gilg-yes, Arndts-yes, Seidl-yes, Koehn-yes, Rafail-yes, Grant-yes, Brown-yes. Motion carried.

5. Director's report: Provided in the meeting packet.

**New Business**

6. Consideration of Fund Balance Policy. Proposed Fund Balance Policy reviewed by Seidl (see hand out)

**Public Comment**

None

**Board Comment**

None

**Adjournment**

Motion to adjourn by Rafail, second by Arndts at 6:49 PM. Meeting adjourned.

Next meeting on February 27, 2020 6:00 PM in Elsie Munro Room.