

**Albion District Library Board of Trustees
Naomi Lane Room, Albion District Library
May 23, 2019**

Present: Gilg, Seidl, Brown, Grant, Roberts, Arndts

Excused: Rafail

Ex-Officio: Director Cynthia Stanczak

Meeting called to order by President Gilg at 6:01 PM

Public Present: None

Approval of Agenda

1. Amendments to agenda: None. Motion to approve agenda by Seidl, second by Brown. All vote yes. Motion Carried.

Consent Agenda:

2. Motion to approve the Consent Agenda by Seidl, second by Grant. All vote yes. Motion Carried.

Discussion – Old and New Business

3. Financial Statement Review: Reports reviewed by James Seidl.

Check Detail/Disbursement Report: Check 1492 is noted to complete the electrical work needed for the elevator modernization. Seidl asked Director Stanczak to change check detail format to sort by check number, instead of by date. Motion to accept by Grant, second by Seidl. Roll call vote, Gilg Y, Arndts Y, Brown Y, Grant Y, Seidl Y, Roberts Y. Motion carried.

Profit and Loss: Addressed payments for elevator work. Seidl says budget is on track. Motion to accept P&L and Balance sheet by Seidl, second by Roberts, Roll call vote, Gilg Y, Arndts Y, Brown Y, Grant Y, Seidl Y, Roberts Y. Motion carried.

4. Committee Updates:

Strategic Planning committee formed and will include Director Stanczak, Trustees Grant and Roberts, as well as two Library employees (Jamie Bernard and Jennifer Wood) and two Friends of the Library (Stacy Gatz and Syd Delaney).

Facilities committee met to determine facilities needs for long and short term.

5. Directors report: A budget was set for centennial celebration activities. \$2395 for exterior/garden clean up, and \$2500 for Programming. Motion to approve by Seidl, second by

Arndts. Roll call vote: Gilg Y, Arndts Y, Brown Y, Grant Y, Seidl Y, Roberts Y. Motion carried.

6. No New Business

7. No public.

8. Trustee Brown asked to be excused for June's meeting.

Next meeting on 06/27/2019 6:00 PM

Meeting adjourned at 7:25 PM