

Albion District Library
Board of Trustees Regular Meeting
Learning Center/MakerSpace
April 24, 2025

Meeting called to order by President Bollman at 6:11 pm

Roll Call

Present: Laura Bollman, Eric Krause, Kathryn Brautigam, Phillip Kidder, Alma Morgan, Tiffany Weitzel

Absent: Rebecca Soltis

Public Comment

Debra Burrell present, no comment

Approval of Agenda

Motion to approve agenda by Weitzel, 2nd by Morgan. All in favor, motion carried.

Old Business

March 27, 2025 Meeting Minutes

Motion to approve minutes by Krause, 2nd by Morgan. All in favor, motion carried.

Financial Statement Review

Report by Treasurer Brautigam

- Profit & Loss (Budget vs Actual), December 2024

○ Local Millage/Taxes	\$712,884.00	100.5%	pg1
○ Total Income	\$910,594.81	99.9%	pg3

Director Stanczak notes that this total includes the LCSA received in March 2025 for FY2024, but does not include the outstanding 4th quarter penal fines, Friends of ADL reimbursement, and interfund transfers in (rollover of unspent FY2023 programming and collection development allocations, and transfers from Facility Fund Endowment to repay General Fund for FY2024 projects).

○ Personnel	\$461,215.55	96.9%	pg3
○ Total Building/Grounds	\$115,401.93	93.1%	pg4
○ Total Expenses	\$102,437.00	11.5%	pg5
○ Net Ordinary Income	\$90,985.94		pg5

- Balance Sheet, March 31, 2025

○ Total Assets	\$2,286,012.08	-3.8%	pg1
○ Total Liabilities/Equity	\$2,286,012.08	-3.8%	pg1

- Profit & Loss (Budget vs Actual), March 2025

○ Local Millage/Taxes	\$412,845.90	56.8%	pg1
○ Total Income	\$432,809.48	48.5%	pg2
○ Personnel	\$107,909.17	18.9%	pg3

○ Total Building/Grounds	\$30,487.13	24.4%	pg4
○ Total Expenses	\$166,534.73	18.8%	pg5
○ Net Ordinary Income	\$266,274.75		pg5

- Check Detail, March 2025
Nothing of note.

Motion to approve Financial Report by Krause, 2nd by Kidder. Roll call vote:
Bollman-yes, Krause-yes, Brautigam-yes, Kidder-yes, Weitzel-yes, Morgan-yes. Motion carries.

Committee

- Policy: Met on April 23 to work on Selection & Reconsideration policy revision.
- Finance: Did not meet.
- Facility: Met with Wightman to consider initial concept drawings on April 4.
- Personnel: Distributed form for director evaluation.

New Business

No new business

Director's report

Included in the packet.

Public Comment

None

Board Comment

President Bollman and VP Krause have planned travel directly before the next meeting.

Motion to Excuse Absent Trustees

Motion to excuse Trustee Soltis made by Krause, 2nd by Weitzel. All those in favor, motion carried.

Adjournment

Meeting adjourned at 7:24 pm.

Next Meeting: May 22, 2025