

Albion District Library  
Board of Trustees Regular Meeting  
Naomi Lane Room  
May 23, 2024

The meeting was called to order by President Bollman at 6:05 pm.

### **Roll Call**

Present: Laura Bollman, Eric Krause, Kathryn Brautigam, Phillip Kidder, Cary Soltis  
Absent: Alma Morgan

### **Public Comment**

None

### **Approval of Agenda**

Motion to approve agenda by Krause, 2nd by Brautigam. All in favor, motion carried.

### **Old Business**

*Regular Meeting Minutes April 25, 2024*

Motion to approve the minutes by Cary Soltis, Brautigam All in favor, motion carried.

### ***Financial Statements***

#### **Balance Sheet**

Treasurer Brautigams: Month's statements. Total Assets: 2,347,451.66; from up 4.8%the same period last year (pg1).

#### **Profit and Loss (April 2024)**

Total revenue : \$495,668.44, Total expenses 260,231.47; 27.5%% of total budget (pg5)

Total Local Millage-Taxes: \$658,397.15 96.8% budget

Personnel Expenses: \$142,617.02 26.8% budget (pg3)

#### **Check Detail (April 2024)**

Motion to approve financial statement review by Soltis, 2nd by Krause. Roll call vote:  
Bollman - yes, Krause - yes, Brautigam - yes, Kidder - yes , Soltis - yes, Motion carried.

### **Committee Reports**

Finance: Meeting set June or July.

Facility: Meet with Fishbeck in June on Zoom call go over report. Report handed out at April board meeting.

Personnel: Evaluation form handed out for comments on Directors performance.

ADL Director Annual Performance Evaluation Self-Evaluation Form 2023 to 2024.

Director's response handed out to board on questions presented to Cynthia Stanczak.

Board to please review Director's response, fill out evaluation return to Laura Bollmen.

**Director Update**

Report included in packet.

Open house by Friends Library June 6th 4pm

**Public Comment**

None

**Board Comment**

Krause questions on Home School, Britain Bash

**Motion to Excuse Absent Trustees**

Alma Morgan Krause 2nd by Soltis

Meeting adjourned at 7:11 pm

Next Meeting: June 27 2024 - 6:00pm