

Albion District Library
Board of Trustees Regular Meeting
Learning Center/Maker Space, Lower Level
April 25, 2024

The meeting was called to order by President Bollman at 6:06 pm.

Roll Call

Present: Laura Bollman, Kathryn Brautigam, Phillip Kidder, Cary Soltis, Alma Morgan
Absent: Eric Krause.

Public Comment

None

Approval of Agenda

Motion to approve agenda by Soltis, 2nd by Brautigam. All in favor, motion carried.

Old Business:

Minutes

Regular Meeting Minutes (March 28, 2024) and Special Meeting Minutes (April 2, 2024) reviewed. Motion to approve the minutes by Morgan, 2nd by Soltis All in favor, motion carried.

Financial Statements:

Balance Sheet: Treasurer Brautigam notes that the changes between March 2023 and March 2024 Checking/Savings total and Library Trust totals reflect the investment of library trust and dedicated funds with Albion Community Foundation and its higher return.

Total Assets: \$ 2,375,489.01 2.0% from last month (pg 1)

Profit and Loss

Revenue, Local Millage/Taxes: \$647,335.77; 95.2% of original budget (pg 1)

Total revenue at \$737,037.84; 77.2% original budget (pg 2). Total expenses \$210,267.34; 22.2% of original budget (pg 3). Net Income: \$526,770.50 (pg 3).

Check Detail: March 2024

Pg 1, 3378, 03/02/24, Ingrid Bowers, \$29.00, to reimburse shipping costs of artwork and papers/correspondence of Naomi Lane to Local History Room.

Pg 6, 3412, 03/25/24, Homer Public Library, \$52,081.33, for 25% of property tax and LCSA (PPT reimbursement) received from Albion Township, per our DLA.

Motion to approve financial statement review by Morgan , 2nd by Soltis. Roll call vote:

Bollman - yes, Brautigam - yes, Kidder - yes , Soltis - yes, Morgan - yes. Motion carried.

Committee Reports

Finance: No report. Committee will meet in June or July, to work on the mid-year 2024 budget amendment.

Facility: No report. Committee is waiting on the results of the Facility Condition Assessment.

Personnel: Director evaluation form handed out, with self-evaluation input from Director Stanczak expected at May meeting. Board Training scheduled with the library co-op director for Saturday, May 25, 2024, at 1:00 pm. A light lunch will be provided by the library.

Policy: No report.

New Business

None

Director Update

No update to report in packet.

Public Comment

None

Board Comment

None

Motion to Excuse Absent Trustees

Motion to excuse Eric Krause by Soltis, 2nd by Morgan. All in favor, motion carried.

Meeting adjourned at 7:19 pm.

Next meeting: May 23, 2024 - 6:00 pm