

# ALBION DISTRICT LIBRARY



## Agenda

Board of Trustees Regular Meeting  
Naomi Lane Room, Albion District Library  
Concurrent Zoom Meeting Available for Members of the Public  
March 28, 2024 - 6:00 p.m.

Roll Call

Public Comment

Approval of Agenda

Old Business

- February 29, 2024 Regular Meeting Minutes
- Financial Statements
- Scheduling Board Orientation & Training Work Session

Committees Updates

- Finance
- Facility
- Personnel
- Policy

New Business

- Update: FY 2023 Audit Process
- Policy Adoption: Revised Fine & Fee Schedule
- Motion to Waive Replacement Fees for Lost Items (Borrowed Before Date TBD)
- Quote Review & Contract Award: CR Shades & LHR Curtains
- Quote Review & Contract Award: Elisabeth Merrill Rooftop HVAC Unit Replacement
- Quote Review & Contract Award: Facility Condition Assessment

Director Update

Public Comment

Board Comment

Motion to Excuse Absent Trustees

Adjournment

Next Meeting:  
March 28, 2024

### Board of Trustees

**Laura Bollman (2025)**

President  
City of Albion

**Eric Krause (2026)**

Vice President  
City of Albion

**Kathryn Brautigam (2025)**

Treasurer  
School District

**Phillip Kidder (2026)**

Secretary  
Albion Township

**Courtney Lehwald (2024)**

Trustee  
Albion Township

**Cary Soltis (2027)**

Trustee  
City of Albion

**Alma Morgan (2027)**

Trustee  
School District

### Library Administration

**Cynthia Stanczak**  
*Library Director*

### Albion District Library

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[www.AlbionLibrary.org](http://www.AlbionLibrary.org)  
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Changing Lives*