

Albion District Library
Board of Trustees Meeting
Naomi Lane Room
February 24, 2022

The meeting was called to order by Carolyn Gilg at 6:45 pm. Delayed start due to a board training work session scheduled at 5:00 pm that was delayed by technical difficulties and ran overtime.

Roll Call

Present: Carolyn Gilg, Laura Bollman, Kathryn Brautigam, Courtney Lehwald,
LoriRene Koehn, Susan Farley.
Absent: Dixie Grant

Public Comment

Sylvia Dulaney ("Syd") - President of Friends of Albion District Library.

Approval of Agenda

Motion by Bollman, 2nd by Farley. All in favor, motion carried.

OLD BUSINESS

January 27 Annual Meeting Minutes

Motion by Brautigam, 2nd by Bollman. All in favor, motion carried.

Financial Statement Review

Treasurer Brautigam presented the December 2021 balance sheet, profit and loss report (P&L), and check detail report.

Balance Sheet

Profit and Loss

Check Detail Report - LM Electric - replaced ceiling vent fan in upstairs kitchen. Work to be done soon to update an electrical panel on the first floor.

Items that were ordered last year and arrived this year are paid out of last year's budget.

Motion to accept financial statements - made by Koehn, 2nd by Farley. Roll call vote:
Gilg - yes, Bollman - yes, Brautigam - yes, Lehwald - yes, Koehn - yes, Farley - yes,
Motion carried.

Appointment of Committee Chairs & Members

Personnel: Chair - Bollman, Member - Farley

Policy: Chair - Gilg, Member - Grant

Finance: Chair - Brautigam, Member - Lehwald. Community Member - Eric Krause.

Facilities: Chair - Koehn, Member - Gilg.

NEW BUSINESS

2022 Wish List for Friends of ADL

Wish List Items:

- Movie License for public performance rights,
- Summer Library Program support (theme: Ocean),
- 2 microwaves, apartment-sized refrigerator for staff area,
- Storage space for Naomi Lane Room (cabinets from Ikea...economical, great, adaptable idea).
- Additional Hotspots for Circulation,
- Portable Washer/Dryer (for sanitizing stuffed animals, plastic toys, tablecloths, towels, aprons, other supplies, etc),
- Archive-safe LHR Shelving.

Diverse list, variety, or price ranges. (Also, Wowbrary online newsletter of new items). Motion to accept Wish List to present to Friends of ADL. by Koehn, 2nd by Brautigam. Roll call vote: Gilg - yes, Bollman - yes, Brautigam - yes, Lehwald - yes, Koehn - yes, Farley - yes, Motion carried. All in favor, motion carried.

Director Update

Nothing in addition to the director report included in the packet, though expecting an announcement from the CDC likely tomorrow.

Public Comment

Syd, president of Friends of Albion District Library, glad to be here :)

Board Comment

Motion to excuse absent trustee Dixie Grant from meeting made by Koehn, 2nd by Farley. All in favor, motion carried.

Adjournment

Motion to adjourn meeting made by Farley, 2nd by Bollman. All in favor, motion carried. Meeting adjourned at 7:57 pm.