

Albion District Library Board of Trustees  
Naomi Lane Room, Albion District Library  
February 28, 2019

Present: Gilg, Arndts, Brown, Roberts, Seidl, Grant, Raffail  
Grant Ex-Officio: Director Cynthia Stanczak  
Public: Rebekah Jefvert, Gerald R. Ford Institute for Leadership in Public Policy and Service Intern at the Albion District Library

Meeting called to order by President Gilg at 6:09 PM

Public Comment: None

1. Amendments to agenda: NONE. Motion to approve agenda by Seidl, 2nd by Brown. Motion carried.
2. Motion to approve the consent agenda by Roberts, 2nd by Arndts. Discussion: January minutes revised to read item #4 "check to be moved to" instead of "removed." Also item #8 History Happy Hour next Friday 3/8/2019 at the Gardner House Museum. Motion to approve with amendments. Motion carried.

Discussion / Action Agenda – Old and New Business

3. James Seidl asked to be excused from March meeting as he will be out of town. Carolyn Gilg to co-sign bills with Director Stanczak.
4. Financial Review: Reports reviewed by James Seidl. Profit and Loss. Received check from State of Michigan (LSCA) for \$30,000. Will be moved back to FY 2018 budget by auditors. Check Disbursement report reviewed. Motion to accept financials by Roberts, 2nd by Seidl. Roll call vote, Gilg Y, Arndts Y, Brown Y, Roberts, Seidl Y, Grant Y, Raffail Y. Motion carried.
5. Policy Committee Report: No updates.
6. Personnel Committee: No updates.
7. Finance Committee: Actively seeking community member, ideally from Sheridan Twp, for Finance Committee.
8. Facilities Report: Elevator upgrade due to complete by early April.
9. Director Update: Library has two new employees. Kat McDonald who is an ILL/Circulation Assistant, and Sadie Caraway who begins mid-February as a Casual Circulation Assistant.

Public Comment: None.

Board Comment: None.

Next board meeting March 28, 2019 6:00 PM

Motion to adjourn by Grant, 2nd by Roberts. Meeting Adjourned at 6:57 PM