

**Albion District Library Board of Trustees
Naomi Lane Room, Albion District Library
April 25, 2019**

Present: Gilg, Seidl, Brown, Grant, Rafaill

Excused: Arndts, Roberts

Ex-Officio: Director Cynthia Stanczak

Meeting called to order by President Gilg at 6:05 PM

Public Present: Teresa Pienta

Approval of Agenda

1. Amendments to agenda: None. Motion to approve agenda by Seidl, second by Brown. All vote yes. Motion Carried.

Consent Agenda:

2. Motion to approve the Consent Agenda by Rafaill, second by Seidl. All vote yes. Motion Carried.

Discussion – Old and New Business

3. Statistics: Cindy spoke about Children's room programs and Adult programs.

Molly & Rebecca (Albion College intern and work study student) graduating in May and will be leaving.

Interlibrary Loan (MeLCat) shows circulation and usage is up.

Digital newsletter about to launch. Website is down temporarily due to malware attack. New web site almost complete, so not too disconcerting.

4. Financial Statement Review: Reports reviewed by James Seidl.

Check Detail/Disbursement Report: Motion to accept by Grant, second by Seidl. Roll call vote, Gilg Y, Brown Y, Grant Y, Seidl Y, Rafaill Y. Motion carried.

Profit and Loss: Albion Twp taxes are not reflected on report as it arrived in April . Concerns from Treasurer Seidl about balance at Homestead Saving Bank being above the \$250,000 FDIC insurance level. Suggestion is made to move \$250K from Homestead to Chemical Bank for security. 5/3rd Bank has placed our account (\$31k) into dormancy due to lack of activity on account. Treasurer Seidl and Director Stanczak will close 5/3rd account in Jackson and move funds to Chemical Bank in Albion. Motion to accept P&L and Balance sheet by Seidl, second

by Raffail, Roll call vote, Gilg Y, Brown Y, Grant Y, Seidl Y, Raffail Y. Motion carried.

6. Committee Updates:

Facilities: Elevator is up and running.

Finance: Chair/Treasurer did not meet - Kitty Brautigan the newest committee member.

7. Directors report: Centennial open house on June 8, held in concert with Gardener House garden party. A proposed Historical marker for Library Centennial. Proposed budget for Centennial clean up, and festivities of \$5,000. Director Stanczak will present a formal budget for adoption at May meeting.

Next meeting on 05/23/2019 6:00 PM

Meeting adjourned at 7:10 PM