Albion District Library Board of Trustees
Naomi Lane Room, Albion District Library
December 19, 2019

Trustees Present: Gilg, Arndts, Seidl, Brown, Roberts, Rafaill, Grant
Trustees Absent: None
Ex-officio: Director Stanczak
Public Present: Teresa Pienta, Bill Gatz, Stacy Gatz from Friends of ADL

Meeting called to order by President Gilg at 6:04 PM

Public Comment

Comments from Teresa Pienta and Stacy Gatz.

Approval of Agenda

1. Amendments to agenda: None. Motion to approve agenda by Roberts, second by Seidl. All voice vote Aye. Motion Carried.

Consent Agenda

2. No changes to Consent Agenda. Correction on spelling noted by Rafaill. Motion to approve Consent Agenda by Brown, second by Seidl. All voice vote Aye. Motion Carried.

Discussion – Old and New Business

3. No questions pertaining to department reports. Statistics shows continued decrease in borrowing, active cardholders, and visitors. Director elected to drop library subscription to Ancestry.com due to lack of public use/interest.


   Balance Sheet: Not much change. Proposed Board discussion of creating reserve funds for building maintenance and technology.

   Profit & Loss: Budget amounts reflect July 2019 budget amendment (see New Business for proposed December 2019 budget amendment).

   Check Detail Report: Nothing outstanding.

   Motion to accept financial statement review by Roberts, second by Grant. Roll call vote: Gilg-yes, Arndts-yes, Seidl-yes, Roberts-yes, Rafaill-yes, Grant-yes, Brown-yes. Motion carried.

5. Policy Committee: Memo by Roberts on ADL borrowing policy proposed update provided in packet.

   Motion to approve policy changes as amended by Rafaill, second by Roberts. Roll call vote: Gilg-yes, Arndts-yes, Seidl-yes, Grant-yes, Rafaill-yes, Roberts-yes, Brown-yes. All vote yes. Motion carried.

6. Closed Session

The Library Director requested a Closed Session under the Open Meetings Act (Section 15.268
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(a), P.A. 267 of 1976, as amended) to consider the dismissal, suspension, discipling of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of a public officer, employee or staff member of individual agent, if the named person requests a Closed Hearing.

Motion to close by Arndts, Seconded by Roberts. All voice vote Aye. Session closed at 6:49 pm.
Motion to return to open session at 7:53 pm by Seidl, 2nd by Grant. Voice vote all aye.

7. Personnel and Facilities committees have nothing to report this session.

8. Director’s report: Provided in the meeting packet.

New Business

9. FY 2019 Budget Amendment #2

Explanation by Treasurer Seidl and Director Stanczak. Motion to approve FY 2019 budget amendment #2 by Seidl, second by Brown. Roll call vote; Gilg-yes, Arndts-yes, Seidl-yes, Grant-yes, Rafaill-yes, Roberts-yes, Brown-yes. All vote yes. Motion carried.

Public Comment

None

Board Comment

The Albion District Library offered a fond farewell to Jess Roberts, and thanked her for her years of service to the Board, and Library. Presentation of Service Recognition Certificate.

Adjournment

Motion to adjourn Roberts, second by Brown at 8:03 PM. Meeting adjourned.

Next (annual) meeting on January 23, 2020 6:00 PM in Elsie Munro Room.