

**Albion District Library Board of Trustees**  
**Naomi Lane Room, Albion District Library**  
**October 24, 2019**

Trustees Present: Gilg, Arndts, Seidl, Brown, Roberts, Grant

Trustees Excused: Rafail

Trustees Absent: None

Ex-officio: Director Stanczak

Public Present: Teresa Pienta

Meeting called to order by President Gilg at 6:02 PM

**Approval of Agenda**

1. Amendments to agenda: None. Motion to approve agenda by Brown, second by Roberts. All vote yes. Motion Carried.

**Consent Agenda:**

2. No changes to Consent Agenda. Motion to approve Consent Agenda by Arndts, second by Seidl. All vote yes. Motion Carried.

**FY 2020 Budget Hearing**

**Discussion – Old and New Business**

3. Financial Statement Review: Reports reviewed by James Seidl.

Balance Sheet, Profit & Loss: Balance sheet shows 2 CD's purchased with maturing CD funds. One 24-month CD of \$145,000 from JP Morgan Chase Bank at 1.85% APR. The second was a 12-month CD of \$115,000 from TCF National Bank at 1.6% APR.

Motion to accept financial review by Seidl, second by Grant. Roll call vote: Gilg-aye, Arndts-aye, Seidl-aye, Roberts-aye, Grant-aye, Brown-aye. Motion carried.

4. Committee Updates:

Policy Committee: By-laws reviewed taking out sections 7,8,9. Most changes to bring in line how things are done. Complete document to be reviewed at next meeting.

Moved into Closed Session under the Open Meetings Act (Section 15.268 (a), P.A. 267 of 1976, as amended) to consider the dismissal, suspension, disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of a public officer, employee or staff member of individual agent, if the named person requests a Closed Hearing. Motion to move to close session by Seidl, second by Grant. All vote yes. Motion Carried. Moved into close session at 6:55 PM

Motion to return to Open Session by Seidl, second by Grant. All vote yes. Motion Carried. Resumed open session at 8:10 PM

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5. Director's report: Provided in the meeting packet.

6. Friends Annual Wish List: Revisited wish list. Discussion of library priorities. What the Friends are willing to spend, and what they want to spend it on. More conversation needed. Director will reach out to discuss with entire Friends board.

7. Director requested approval for 2- ½ day staff in-service/professional development events. Motion to grant approval for 2 in-service events in the first half of 2020 by Brown, second by Grant. All vote yes. Motion Carried.

Motion to adjourn Brown, second by Grant at 8:19 PM

Next meeting on December 19, 2019 6:00 PM in Elsie Munro Room.