

Albion District Library Board of Trustees
Naomi Lane Room, Albion District Library
October 25, 2018

Present: Gilg, Arndts, Brown, Rfaill, Seidl, Grant

Excused: Roberts

Ex-Officio: Director Cynthia Stanczak

Meeting called to order by President Gilg at 6:03 PM

Public Comment: Introduction to Allen Henson

Approval of Agenda

1. Amendments to agenda: NONE. Motion to approve agenda by Brown, 2nd by Seidl. All vote yes, Motion Carried.

Consent Agenda

2. Motion to approve consent agenda by Grant, second by Brown. All vote yes. Motion Carried.

Discussion/Action, New/Old Business

3. People counter: replacement still in progress, 2 models tried and both failed. Going to try a thermal model. It's more expensive, but we need an accurate people counter for statistics and state aid report.

4. Financials read by Seidl. Still having problems with Quickbooks reporting, in terms of desired formatting of reports, and budget figures on Balance Sheet. Dolly Parton endowment successfully moved to Community Foundation. Motion to accept financials Rfaill, second by Grant. Roll call vote: Gilg-Y, Arndts-Y, Brown-Y, Seidl-Y, Grant-Y, Rfaill-Y. Motion carried.

5. Committee Reports

Personnel Committee: Benefits reviewed by Stanczak. BC/BS renewal was reviewed by Personnel Committee earlier in week. That committee recommends renewing existing BCBS PPO Gold \$1,500/\$3,000 plan. The balance of the benefits package, with only minor wording changes, reviewed. Motion to adopt 2019 Employee Benefits Package by Seidl, Second by Rfaill. Roll call vote: Gilg-Y, Arndts-Y, Brown-Y, Seidl-Y, Grant-Y, Rfaill-Y. Motion carried.

6. Appointment to Woodlands Library Cooperative Governing Board: Allen Henson introduced to the members of the ADL board to represent us to the WLC Governing Board for a term of three (3) years. Motion to appoint by Brown, Second by Seidl. All vote YES!

7. Discussion on moving board meetings to another date in the month. 2nd or 4th Thursday is being considered. Decision will be made in January by new board.

8. Problems importing fines and fees from old Sierra system to new Apollo system makes it difficult to why fines were generated without accessing previous system. Director requests motion to forgive overdue fines and fees for items now withdrawn from the collection, some of which go back to the 1990's. Motion made by Seidl, second by Rfaill. All vote yes.

9. Automatic renewal of items discussion tabled.

10. Director's report: Grant application for collection of mobile hotspots awarded by Fund for Greater Albion at Albion Community Foundation. \$4,000 grant with \$500 match by ADL will support collection for two (2) years.

11. Friends Wish List: Items composed by staff, presented to Board. Approved, with some modification to present to Friend of Albion District Library.

Adjourned at 7:46 PM