

Albion District Library Board of Trustees
Naomi Lane Room, Albion District Library
March 15, 2018

Present: Gilg, Roberts (6:46pm), Seidl, Grant, Rafail.

Excused: Arndts, Brown.

Ex-Officio: Director Stanczak

Public: None.

The meeting was called to order by President Gilg at 6:07 p.m.

No Public Comment.

Approval of Agenda

1. Motion to approve the agenda by Rafail, second by Seidl. Motion carried.

Consent agenda

2. Motion to approve the consent agenda by Grant, second by Seidl. Motion carried.

Discussion/Action Agenda - Old and New Business

3. *Committee Updates:* Facilities Committee hasn't met yet. Finance has not met yet, but is complete with Treasurer Seidl, Trustee Rafail, and community member Harley Ulbrich.
4. *Financial Statement Review:* Note that Profit & Loss (P&L) report and Balance Sheet include both January and February. Motion to approve by Rafail, 2nd by Seidl, roll call vote. All yes. Motion carries.
5. *Review of New Chart of Accounts:* Tabled until April meeting.
6. *Update on LCSA/PPT Reimbursement:* Last year we received over \$80,000 and were told it was 260% of what we were due to receive, that we're not promised even 100%, and to budget conservatively. We chose not include a total in the budget, but estimated that we were due approximately \$35,000. We hoped for \$20,000. We received \$219,207.27. After confirming with Local Community Stabilization Authority (LCSA) and Michigan Department of Treasury that the total was correct, we requested a breakdown of funds by municipality. At the time of the meeting, we were still awaiting a response, so that we know how much to issue to Homer Public Library as 25% of funds received from Albion Township.

Director Update

Board Comment

7. Treasurer Seidl will be absent from April 8-10, and requests that President Gilg co-sign bills in his stead. Director Stanczak will create a memo to send to the bookkeeping firm.
8. Treasurer Seidl shared news of an upcoming LSTA grant.

Public Comment

No public comment.

Adjournment

Motion to excuse absent Trustees Arndts and Brown by Seidl, 2nd by Raffail. Motion carried. Motion to adjourn by Seidl, 2nd by Grant, to adjourn at 7:21 p.m. Motion carried.

Next meeting: Thursday, April 19, 2018

Respectfully submitted by Cynthia Stanczak, Director.