

**Albion District Library Board of Trustees
Naomi Lane Room, Albion District Library
April 19, 2018**

Present: Gilg, Arndts, Brown, Rafail, Roberts

Excused: Seidl, Grant

Ex-Officio: Director Stanczak

Public: Teresa Pienta

Meeting called to order by President Gilg at 6:02 PM

Public present is the new ADL office administrator Teresa Pienta. She introduced herself to the board, and board in turn introduced themselves.

Approval of Agenda

1. No amendments to agenda. Motion to approve agenda by Roberts, second by Arndts. Motion Carried.

Consent Agenda:

2. Motion to approve consent agenda by Arndts, second by Roberts. Motion Carried.

Discussion / Action Agenda – Old and New Business

3. *Committee Updates:* Facilities Committee to meet at 5:30 on 4/26/18. Finance Committee to meet in June.
4. *Financial Review:* Cindy went over P&L report, Balance sheet, and new format for both. Motion to approve made by Brown, second by Rafail. Roll call vote, all vote yes. Motion carried.
5. *Review of new chart of accounts:* New format presented by Director Stanczak. Motion to approve by Roberts, second by Arndts. All vote yes, motion carried.
6. *Resolution to apply to PAR Plan Risk Reduction Grant:* Resolution read by President Gilg; synopsis, grant to replace 22 locks on interior and exterior doors on ADL with programmable card key locks. Motion to accept by Brown, seconded by Arndts. Roll call vote – all yes. Secretary Brown to sign resolution.

Director Update: Auditors to begin review library financials in May

Board Comments: None

Next board meeting May 17, 2018 6:00 PM

Motion to adjourn by Arndts, seconded by Roberts. Meeting Adjourned at 6:57 PM