

**Albion District Library Board of Trustees**  
**Naomi Lane Room, Albion District Library**  
**September 21, 2017**

**Present:** Arndts, Behling, Brown, Gilg (late), Grant, Roberts, Seidl

**Members of the public:** Tim Krause (Executive Director, Albion Community Foundation), Leah Parr (ADL Americorps VISTA), Andrew Witland, Autumn VanHeulen, and Abby Donlin.

The meeting was called to order by President Arndts at 6:03 pm.

1. Motion to approve the agenda was made by Grant, second by Roberts. Motion carried.

**Consent agenda**

2. Motion to approve the consent agenda was made by Seidl, second by Brown. Motion carried.

**Discussion agenda**

3. A motion to approve the August financials was made by Seidl, second by Brown. Motion carried with seven "yes" votes.
4. A motion to approve an amendment to 2017 Budget was made by Gilg, second by Brown. Motion carried with seven "yes" votes.
5. Two bids were received to replace the HVAC in the Children's Room. A motion by Brown, second by Roberts to accept the bid from Munier Heating & Cooling. Motion carried.
6. The position of a part-time office manager was discussed. The title was changed from "office manager" to "office coordinator" to better reflect responsibilities. Position will be posted in November to begin work in January 2018.
7. Three quotes received to replace the library's Integrated Library System (ILS). Staff and director recommendation accepted. A motion by Brown, second by Grant to have Biblionix' Apollo become the library's ILS. Motion carried.

**Public Budget Hearing**

At 6:51 pm, the meeting was opened for a public hearing for the purpose of adopting the FY 2018 budget. No public comment. At 7:07 pm, the public hearing was closed. A roll call vote of ADL trustees adopted the FY 2018 budget as presented with seven "yes" votes.

A motion by Behling, second by Seidl to adjourn the meeting; motion carried. Meeting adjourned at 7:39 pm.

Next meeting date: October 19, 2017.

Carolyn Gilg, Secretary