

Albion District Library Board of Trustees
Elsie Munro Room, Albion District Library
20 October 2016

Present: Seidl, Arndts, Roberts, Behling, Brown, and Stanczak
Absent: Gilg
Public: John Brockway

The meeting was called to order at 6:05pm by President Arndts

Motion to approve the revised agenda with the addition of an update on the millage committee and the discussion of fine forgiveness Seidl, 2nd by Behling. Accepted.

Consent Agenda

1. Motion to approve the consent agenda by Behling, 2nd by Brown. Accepted.

Discussion Agenda

2. Arndts reported on the October 19 meeting of the millage committee report. The committee voted to donate the balance of the account to the Friends of the Library to be used in 2017 expenditures and all of its records to Local History Room.
3. The Board discussed fine forgiveness. Motion that the board designate December 2016 the time during which patrons may have their overdue fines forgiven provided that they request such forgiveness in person by Grant, 2nd by Roberts. Accepted.
4. Stanczak presented check register and account balance report (without amended numbers). Motion to approve check disbursement report and the account balance by Seidl, Brown 2nd. Brown, yes; Seidl, yes; Arndts, yes; Grant, yes; Behling, yes; Roberts, yes. Accepted.
5. Reviewed the Albion District Library Investments as required by the Board. A \$57,445.09 CD came due and was reinvested (\$60,000) at 1.2% for 24 months at JP Morgan Chase.
6. The Board reviewed the proposed 2017 Employee Benefits Package. The Personnel and Finance Committees met jointly on October 4th to review and update the benefits package. Recommendations were sent out with the monthly Board packets. The Board reviewed the proposed changes to health insurance, vacation pay, sick leave, bereavement leave, and added extended leave, extraordinary leave bank, military family and caregiver leave. Motion to approve the proposed 2017 Employee Benefits Package, as amended, by Brown, Grant 2nd. Seidl, yes; Arndts, yes; Grant, yes; Behling, yes; Roberts, yes. Accepted.

Director's Update

7. The City of Albion, Albion Township, and Marshall Public Schools will be reviewing the proposed change to the District Library's agreement in November. Since Albion Public Schools was annexed by Marshall Public

- Schools on July 1, 2016, the original District Library agreement was amended to reflect Marshall Public Schools as successor to Albion Public Schools.
8. Friends of the Library will meet in December to set their 2017 goals.

Correspondence

9. President Arndts shared correspondence from staff member Pattie Bartel thanking the Board for recognizing her 10 years of service.

Board Comment

None

Public Comment

None

Meeting was adjourned at 7:45 pm.

Respectfully submitted,

Jess Roberts, Secretary
James C. Seidl, Acting Secretary