

Albion District Library Board of Trustees  
Elsie Munro Room, Albion District Library  
17 November 2016

Present: Seidl, Arndts, Roberts, Behling, Brown, and Stanczak  
Absent: Gilg, Grant  
Public: Jack Griffin

The meeting was called to order at 6:05pm by President Arndts

Public Comment: Mr. Griffin reported that he was covering the meeting as a part of a journalism class at Albion College.

Motion to approve the revised agenda with the addition of a discussion of next steps for director review and discussion of patron conduct policy by Seidl, 2<sup>nd</sup> by Behling. Accepted.

#### Consent Agenda

1. Motion to approve the consent agenda by Behling, 2<sup>nd</sup> by Brown. Accepted.

#### Discussion Agenda

2. Stanczak presented check disbursement report and account balance report. Motion to approve check disbursement report and account balance by Brown, 2<sup>nd</sup> by Seidl. Seidl, yes; Arndts, yes; Roberts, yes; Behling, yes; and Brown, yes.
3. Motion to authorize the director to sign a monthly contract with Konkle Cleaning Services, LLC for custodial coverage by Seidl, 2<sup>nd</sup> by Brown. Accepted.
4. Review and revision of the Friends of Albion District Library wishlist.
5. Stanczak read resolution recognizing Linda Meeks's service. Motion to accept resolution with corrections by Brown; 2<sup>nd</sup> by Behling. Arndts, yes; Roberts, yes; Behling, yes; Brown, yes; and Seidl, yes.
6. Arndts described next step in the director review: circulation of objectives and goals and then solicitation of evaluation from the board. Personnel Committee will meet before December meeting at which board will vote on the renewal of the director's contract.
7. Board discussed patron conduct policy. Motion to amend the Patron Conduct policy 11.1. 4 to include: "Physical violence or the threat of physical violence will not be tolerated" by Seidl, 2<sup>nd</sup> by Roberts. Accepted.
8. Director gave her report, including an update on security cameras. Board members suggested posting signs to indicate surveillance.

#### Board Comments

1. Arndts reported that the Millage Committee had its final meeting.

Motion to adjourn by Brown, 2<sup>nd</sup> by Seidl at 7:52pm.

Respectfully submitted,

Jess Roberts, secretary