

Albion District Library Board of Trustees
Elsie Munro Room, Albion District Library
15 September 2016

Present: Seidl, Arndts, Roberts, Behling, Gilg, Brown, and Stanczak
Absent: Grant
No public present

The meeting was called to order at 6:05pm by President Arndts

Motion to approve the revised agenda with addition of a discussion of the new library card design, an update on the Friends wish list, and authorization to reinvest by Gilg, 2nd by Behling. Accepted.

Consent Agenda

1. Motion to approve the consent agenda minus the statistics report by Behling, 2nd by Roberts. Accepted.

Discussion Agenda

2. Stanczak reported on the statistics.
3. Financial report. Account balance report and check register presented by Stanczak. Motion to approve the account balance and checks registered for period of August 2016 by Seidl, 2nd by Gilg.
4. Motion to authorize the director and treasurer to jointly reinvest funds at the best rate as current investments mature per investment policy, provided that the treasurer and director report such investments at the next board meeting by Gilg, 2nd by Behling. Arndts, yes; Gilg, yes; Brown, yes; Roberts, yes; Behling, yes; Seidl, yes. Accepted.
5. Finance Committee report. Committee met twice with the director, reviewed the projected income and expenditures. Seidl introduced the 2017 budget. Board has called a special joint meeting/work session of the personnel and finance committees on 09/29/16 to begin work on the 2017 Employee Benefits Package. Recommendations will be presented to full Board of Trustees for consideration at a future meeting.

Public Hearing for 2017 Budget

6. Arndts opened the public hearing at 7:02pm. No public was present.
7. Arndts closed the public hearing of the proposed 2017 budget at 7:04pm.

Discussion and Action to Adopt the 2017 Budget

8. Motion to approve the 2017 ADL budget by Seidl, 2nd by Brown. Stanczak read resolution. Gilg, yes; Brown, yes; Roberts, yes; Behling, yes; Seidl, yes; Arndts, yes. Accepted.

Director Update

9. Stanczak reported on air conditioning trouble in the children's room in August, the cost of a library subscription to Ancestry.com, and the wish list for the Friends. Board discussed the need to recognize service of our employees meaningfully and referred the issue to the personnel and policy committees.
10. Stanczak read resolution recognizing Patricia "Pattie" Bartel's ten years of distinguished service. Motion to accept resolution by Seidl, 2nd by Behling. Brown, yes; Roberts, yes; Behling, yes; Seidl, yes; Arndts, yes; Gilg, yes. Accepted.
11. Stanczak requested that the policy committee consider a fine forgiveness program in December.
12. Personnel committee needs to develop the questions for Stanczak's evaluation.

Millage Committee

13. Arndts reported that the committee needs one final meeting.

Board comments.

14. Roberts reported that the Big Read program is set to begin with a Kick-Off event on 10/1 in Holland Park and a concert featuring the Dom Flemons Duo on 10/6 in the Washington Gardner Auditorium. The ADL is a key partner in Albion's Big Read.
15. Motion to adjourn by Seidl, 2nd by Brown. All in favor. Meeting adjourned at 8:23pm.

Respectfully submitted,

Jess Roberts, secretary