

Albion District Library Board of Trustees
Elsie Munro Room, Albion District Library
Minutes, 14 January 2016

Trustees Present: Pheley, Arndts, Seidl, Boyd, Grant, Behling, Roberts, Gilg
Director: Stanczak

The meeting was called to order at 6:02pm by President Pheley.

Board members introduced themselves around the table for the benefit of new board members.

Changes to the agenda: 2015 statistics moved to discussion agenda.

Consent Agenda

1. Motion to approve by Seidl, 2nd by Behling. All in favor. Accepted.

Annual Meeting

2. Board members officially welcomed by President Pheley. Certificates presented to outgoing board members.
3. Officer elections. Call for nominations.
 - a. Arndts nominated for president. Move to close nominations by Behling, 2nd by Grant. Move to name Arndts president by Behling, 2nd Grant. Accepted.
 - b. Pheley nominated for vice president. Move to close nominations by Arndts, 2nd by Gilg. Move to name Pheley vice president. Accepted.
 - c. Seidl nominated for treasurer by Pheley, 2nd by Gilg. Move to close nominations by Gilg, 2nd by Behling. Move to name Seidl Treasurer. Accepted.
 - d. Gilg nominated for secretary by Arndts. Gilg declined nomination. Dixie Grant nominated for secretary by Gilg. Grant declined nomination. Grant nominated Roberts for secretary. Move to close nominations by Gilg, 2nd by Behling. Move to name Roberts secretary. Accepted.
4. Review of committee structure and membership. Committees include: Finance, Personnel, Policy, and Millage (ad hoc). Membership is as follows.

Finance: Seidl (chair), Behling, Harley Albrect

Personnel: Pheley (chair), Gilg, Seidl (I didn't note any others moving forward, ones mentioned were last year)

Policy: Grant (chair), Roberts, Carolyn Boyd, Gloria Fisher, Jamie Bernard, Tamara Crupi

Millage (ad-hoc): Arndts (chair), Gilg, Kate Pohjola Andrade, Andy Zblewski, Stacy Gatz

Board created ad-hoc committee on facilities. Behling to chair. Stanczak to provide description of Facilities Committee at Marshall District Library. Arndts passed on 2008 Facility Condition Assessment Report to Behling.

5. Contact information forms and conflict of interest forms filled out by trustees and submitted to Stanczak.
6. Meeting time and place determined: 3rd Thursdays in Elsie Munro Room at 6pm.

Discussion Agenda

7. Discussion of 2015 Statistics. Discussion of how number of “active patrons” is determined and purpose of those statistics. Stanczak will run a report that tracks active cards (i.e. cards not expired).
8. Presentation and discussion of checks register. Move to accept by Seidl, 2nd by Gilg. Roll call: Grant, yes; Roberts, yes; Behling, yes; Gilg, yes; Seidl, yes; Pheley, yes; Arndts, yes. Accepted.
9. Presentation and discussion of investment report. Move to accept by Gilg; 2nd by Pheley. Roll call: Pheley, yes; Seidl, yes; Gilg, yes; Behling, yes; Roberts, yes; Grant, yes; Arndts, yes. Accepted.
10. Committee Reports. None of the committees has met since last board meeting. Arndts reported on discussion with Albion College Ford Institute director Patrick MacLean regarding survey development for Millage.
11. Update on APS situation and impact of annexation on ADL’s “participating municipalities.”
12. Director’s report.

Board comments.

13. Seidl offered to meet with new board members to familiarize them with the budget and financial history.
14. Arndts thanked those who were serving and described the board’s culture of “careful, compassionate prudence.”
15. Roberts reported that Albion College was moving forward with an application for a 2016 National Endowment for the Arts Big Read grant. Albion District Library is a key partner.
16. Motion by Gilg to adjourn, 2nd by Pheley. All in favor. Meeting adjourned at 8:00pm.

Respectfully submitted,

Jess Roberts, secretary