

Albion District Library
Board of Trustees
Regular Board Meeting
November 12, 2015

Present: Pheley, Kondelik, Seidl, Grant, Arndts

Absent: Boyd, Zblewski

1. Meeting called to order at 6:00pm by President Pheley.
2. Pheley announced that Trustee Zblewski resigned on November 11, 2015, effective immediately.
3. Consent agenda reviewed and approved.
4. October minutes reviewed and approved.
5. Financial report reviewed.
 - a. Check register presented. Kondelik motioned to approve. Grant 2nd. Discussion. Roll call vote: Seidl, yes; Kondelik, yes; Grant, yes; Arndts, yes; Pheley, yes. Approved.
 - b. Balance report presented. Kondelik motioned to approve. Seidl 2nd. Discussion. Roll call vote: Arndts, yes; Grant, yes; Kondelik, yes; Seidl, yes; Pheley, yes; Approved.
 - c. Investment report presented. Kondelik motioned to approve. Seidl 2nd. Discussion. Roll call vote: Seidl, yes; Kondelik, yes; Grant, yes; Arndts, yes; Pheley, yes. Approved.
 - d. Seidl made a motion to transfer in the balance (minus minimum) of the United Educational Credit Balance Trust account to the General Trust held at Homestead Savings Bank in the first week of January 2016 to meet auditor's recommendations. Grant 2nd. Kondelik, yes; Grant, yes; Arndts, yes; Seidl, yes; Pheley, yes. Approved.
6. Pheley gave update on Albion Public School situation.
7. Director Report
8. Committee Reports
 - a. Policy – no update
 - b. Millage – no update
 - c. Personnel – Pheley will work with Interim Director Stanczak to finalize 2016 Personnel Benefits Package to be presented at December meeting.
9. Potential Board Members for City of Albion and Albion Public Schools discussed.
10. Kondelik moved to go into closed session to discuss Interim Director Evaluation, at Interim Director Stanczak's request. Seidl 2nd. All in favor. Passed. Board of Trustees moved to closed session at 7:13pm.
11. Kondelik moved to go into open session. Seidl 2nd. All in favor. Passed. Board of Trustees moved into open session at 7:40pm.
12. Grant moved to offer Stanczak position of Director. Kondelik 2nd. Roll Call: Seidl, yes; Kondelik, yes; Grant, yes; Arndts, yes; Pheley, yes. Approved.
13. Director contract reviewed. Discussion. Contract will be a 1-year contract with 6-month update by Stanczak to Board on goals. Board of Trustees will evaluate after 1 year.
14. Motion to adjourn at 7:55pm. Grant 2nd. All in favor. Meeting adjourned.

Respectfully submitted,

Kimberly Arndts, Vice President / CdS