

Albion District Library Board of Trustees
Elsie Munro Room, Albion District Library
Minutes 09/10/2015

Trustees Present: Pheley, Arndts, Grant, Kondelik, Seidl, Boyd, Zblewski (6:38)
Ex Officio: Cynthia Stanczak, Interim Director
Public Participation: Kacy Grzena, Olivia Rose, Quenton Miller (Albion College journalism students)

The meeting was called to order at 5:58 pm by President Pheley.
College students and Board members introduced themselves around the table.

Pheley announced additions to agenda: Board vacancies, budget with categories sheet, and updated from Demarra Gardner.

Consent Agenda

1. Motion by Grant, Arndts 2nd. Accepted

Discussion Agenda

2. Pheley discussed the need to fill Board vacancies for Kondelik (city) and Boyd (school district), effective January 2015. Request for names of Sheridan Township residents. Names were suggested and others will be sought. Director and appointed Board members will contact districts and potential trustees.
3. Bills Paid form reviewed. Motion by Seidl, Kondelik 2nd. Boyd, yes; Grant, yes; Seidl, yes; Kondelik, yes; Arndts, yes; Pheley, yes. Approved.
4. Financial statement balance report reviewed. Motion by Grant, Seidl 2nd. Arndts, yes; Kondelik, yes; Seidl, yes; Zblewski, yes; Grant, yes; Boyd, yes; Pheley, yes. Approved.
5. Investments. Discussion of current status and proposed changes as presented in Resolution. Motion by Seidl, Kondelik 2nd. Zblewski, yes; Seidl, yes; Kondelik, yes; Boyd, yes; Grant, yes; Arndts, yes; Pheley, yes. Approved.
6. Budget with categories sheet discussed as well as options for further cuts. Finance Committee will use Board input to design balanced budget.
7. Director update. Discussion.
8. Pheley reported from her meeting with Demarra Gardner that Director goals are progressing well/on schedule.

Committee Reports

9. Policy Committee discussed revisions to XI Patron Conduct Policy. Any procedural statements were removed. Will vote next Board meeting on revised policy. Local History Room Mission Statement and Collecting Policy. Discussed revisions. Will vote next Board meeting on revisions. Committee recommended Selection Policy be part of Collection Development Policy.
10. Millage Committee presented several suggestions for a successful millage

campaign, e.g. Develop timeline and calendar for events.

11. Personnel Committee will be discussing benefits package at joint Finance/Personnel committee meeting.
12. Friends of the ADL Wish List. Friends raise funds for Library needs. Director's recommendations: Summer Reading Challenge 2016, webcam security system, Geek the Library.
13. Special Board meeting/budget hearing will be held September 22 at 7:00 pm. in Elsie Munro room.

Public Comments

14. College students thanked Board for opportunity to attend meeting.

Move to adjourn by Seidl, Zblewski 2nd. Adjourned at 7:55 pm.

Respectfully submitted,
Boyd / CdS