

Albion District Library Board of Trustees
Elsie Munro Room, Albion District Library
Minutes 06/18/2015

Trustees Present: Pheley, Arndts, Boyd, Zblewski, Kondelik, Seidl
Ex Officio: Cynthia Stanczak, Interim Director
Seth James, Administrative Assistant
Public Participation: Timothy Zaucha – Sheridan Township
The meeting was called to order at 6:03 pm by President Pheley.

1. Consent Agenda approval. Motion by Kondelik, Seidl 2nd. Accepted.
Discussion Agenda:
2. Bills Paid form reviewed.
3. Financial statement reviewed. Motion to accept: Boyd, Zblewski 2nd. Roll call vote: Seidl, yes; Zblewski, yes; Kondelik, yes; Boyd, yes; Grant, yes; Arndts, yes; Pheley, yes. Passed.
4. Audit update. Discussion.
5. Finance Committee. Budget adjustments to be completed at July meeting. Motion to approve recommendation of Finance Committee. Discussion. Kondelik moved, Arndts 2nd. Roll call vote: Arndts, yes; Grant, yes; Boyd, yes; Kondelik, yes; Zblewski, yes; Seidl, yes; Pheley, yes. Passed.
6. Director Update. Discussion.

Committee Reports

7. Policy Committee: FOIA policy change. Motion to approve: Seidl, Kondelik 2nd. Passed.
8. Millage Committee Update.

Discussion Agenda

9. 2015 Strategic Priorities. Discussion.
10. Motion to enter closed session to discuss Interim Director Evaluation: Zblewski, Seidl 2nd. Closed Session began at 7:19pm.
11. Motion to return to Open Session: Arndts, Seidl 2nd. Session reopened at 7:53 pm.

12. Interim Directorship to be extended an additional 6 months. Motion to offer Director contract with recommendations and expectations included: Seidl, Boyd 2nd.
13. Board comments: Zblewski is working on job descriptions based on Staff input.
Seidl will be working on financial records
Kondelik noted that the Policy committee agenda needs to be finalized before next meeting.
Arndts presented an update on the Albion Big Read. Fundraisers are being planned.
The website, bigread.org, is available for public access.

Move to adjourn from Kondelik. Arndts 2nd. Adjourned at 8:05pm.

Respectfully submitted,
Boyd / smj

DRAFT