

Albion District Library Board of Trustees
Elsie Munro Room, Albion District Library
Minutes 1.20.15

Present: Pheley, Arndts, Barnes (left at 6.45 pm for other meeting), Boyd, Bearman, Zblewski, Kondelik, Seidl, Grant

Staff: Cindy Stanczak – Interim Director
Seth James – Administrative Assistant

Public Participation: none.

The meeting was called to order at 6:00 pm by President Pheley.

1. Agenda reviewed and approved.
2. Minutes from December 9 meeting approved with no changes.
3. Director, Youth Services, and LHR reports reviewed.
4. Statistics reviewed. Volunteer statistics will be pulled from statistics spreadsheet.
5. Motion to approve consent agenda: Bearman. Barnes 2nd. Passed.
6. Financial statement reviewed. Motion to approve Financial Statement: Barnes. Zblewski, 2nd. Bearman, yes; Kondelik, yes; Barnes, yes; Boyd, yes; Zblewski, yes; Arndts, yes; Pheley, yes. Passed.

Old Business

7. 2014 Budget Reconciliation. Motion to approve 2014 Budget Reconciliation: Barnes. Bearman 2nd. Roll call vote: Arndts, yes; Zblewski, yes; Boyd, yes; Barnes, yes; Kondelik, yes; Bearman, yes; Pheley, yes. Passed.

8. Previous Director: Previous director has reimbursed the library in full. No appeal is available. All items have been returned except for what is still in sheriff's office.

Trustee Seating

9. Thank you and farewell to outgoing Trustees, Amy Bearman and Maurice Barnes. Comments received from outgoing Trustees.

10. New Trustees Seated: Jim Seidl and Dixie Grant.

New Business

11. Election of Officers:
President: Paula Pheley

Vice-President: Kim Arndts
Secretary: Carolyn Boyd
Treasurer: Jim Seidl

Motion to approve slate: Zblewski. Kondelik 2nd. Passed.

12. Committee Chairs Appointed:

Finance Committee: Jim Seidl
Personnel Committee: Holly Zblewski
Strategic Planning Committee: Paula Pheley and Dixie Grant
Millage Committee: Kim Arndts
Policy Committee: John Kondelik and Carolyn Boyd

13. 2015 Meeting Schedule: Meetings to be held second Thursday of every month at 6pm.

14. City Request to Retain ADL Records. Discussion. Stanczak to ask for clarification of request.

15. Salary vs. Hourly/Flex Time for Employee discussed. Employee to be moved to full time hourly for the time being.

16. District Board Visitations discussed.

Adjourned 7:55 pm

Respectfully submitted,
Boyd / smj