

Albion District Library Board of Trustees
Elsie Munro Room, Albion District Library
Minutes 7.15.14

Present: Pheley, Arndts, Kondelik, Barnes, Kocher, Boyd, Bearman

Also: Cindy Stanczak – Deputy Director
Ann Perrigo

Public Participation: none.

The meeting was called to order at 6:02 pm by President Pheley.

1. Agenda reviewed, no changes.
2. June Minutes: approval postponed until August Board meeting. Arndts moved; Boyd 2nd. Passed.

Reports

3. Deputy Director: 4 on-call circulation assistants were hired. Total at 26 hours. Custodian has resigned, and the library has hired a new custodian. Also, 3 people (teens) from Michigan Works – Goodwill Youth Program will be working for ADL.
4. Children's Room report, Local History Room report, and ADL Mission Statement & Collection Policy reviewed and approved.
5. Financial Report: Report of items that cleared this June. There have been several unpaid invoices discovered. Check disbursement report submitted. Motion: postpone May and June balance sheet approval. Kondelik moved, Arndts 2nd. Passed.

Old Business

6. Update on Investigation: Hearing was postponed.
7. Policy Workgroup Report: Amy Bearman and John Kondelik, along with Cindy Stanczak came up with a plan for updates. Pres. Pheley suggested considering the changes, and then vote on them the following month. Personnel policy tackled first. 3 per month drafted by Cindy, then given to the committee. Committee will take it to the Board. The Board will review, and then wait until the next month to vote.
8. Banking Business: MBS resolution: MBS holds our CDs and Dolly Parton Endowment. Resolution was read aloud by Secretary Amy Bearman. Vote for Acct. # RMB014168. Boyd moved, Kondelik 2nd to accept non-corporate Resolution Form. Motion passed.
9. Review Discussion of proposed agreement for Consultant Interim Director. Introduction of Ann Perrigo. Packet included her resume. Also written was a "Letter of

Agreement for Consulting Services” provided by Ann Perrigo to function as interim director. Moved to hire Ann Perrigo by Barnes, 2nd by Boyd. Roll call: Barnes, yes; Kondelik, yes; Boyd, yes; Bearman, yes; Arndts, yes; Kocher, yes; Pheley, yes. Passed.

New Business

10. Personal property tax on ballot in August: we have information on this from some petitioners for proposal 14-1. If our Board has a stance on this, the Albion Chamber will announce the Board’s stance.

11. Providence Server Support: we do not pay this; we do not have a contract with them.

Barnes moved to adjourn, Kondelik supported. Passed. Adjourned 7:56pm

Respectfully submitted,
Bearman/smj