

Albion District Library Board of Trustees
Elsie Munro Room, Albion District Library
Minutes 4.14.14

Present: Pheley, Arndts, Kondelik, Barnes (left at 6:30pm), Kocher, Boyd

Absent: Bearman (arrived at 7:00pm)

Public Participation: Brian Eikenberry and Tom Lingris, representatives of Otis Elevator Company

The meeting was called to order at 6:00 pm by President Pheley.

1. Agenda reviewed, approved.
2. Minutes from March reviewed, Kondelik moved to accept, Arndts supported, all voted in favor.
3. Expenditure reports reviewed. Kondelik moved to accept, Boyd supported. Roll call: Barnes, yes; Boyd, yes; Kondelik, yes; Arndts, yes; Pheley, yes.
4. Director's report, Children's Room, Teen and Adult Circulation, and Local History Room reports reviewed and approved. Circulation report reviewed as well.

Old Business

5. CD cashing options discussed. Kondelik moved to cash \$199,752 investments of Multi-Bank. Boyd supported. Barnes, yes; Kocher, yes; Boyd, yes; Kondelik, yes; Arndts, yes; Pheley, yes.
6. Kondelik moved to cash in \$56,113.24 from Kellogg Community, Barnes supported. Pheley, yes; Arndts, yes; Kondelik, yes; Boyd, yes; Kocher, yes; Barnes, yes.
7. Kondelik moved to re-invest all but \$100,000.00 of proceeds. Barnes supported. Kocher, yes; Boyd, yes; Kondelik, yes; Arndts, yes; Pheley, yes; Barnes, yes.
8. Otis Elevator representatives made their presentation.
9. Board shifted to discuss strategic plan.
10. Otis returned to finish discussion.
11. PPT legislation update discussed.
12. House for sale beside library is no longer on the market.

New Business

13. Anticipated maintenance and upgrade needs discussed.

14. Amended 2014 budget discussed. Boyd moved to approve amended budget of 4/14/14 as presented. Kondelik supported. Roll call: Bearman, yes; Boyd, yes; Kondelik, yes; Arndts, yes; Pheley, yes.

15. Bearman moved to transfer funds from fund balance and trust in the amount of 56,538.50 each to operating budget. Boyd supported. Roll call: Arndts, yes; Kondelik, yes; Boyd, yes; Bearman, yes; Pheley, yes.

16. Review of Policy Manual sections I-IV(e) and Bylaws. Policy manual approved of changes in sections I-IV. Pheley moved, Boyd supported. Passed.

Kondelik moved to adjourn. Boyd supported. Passed. Meeting adjourned at 7:40 pm

Respectfully submitted,
Arndts/smj